

**Approved 07/10/2014**

**Exeter Fire District**

**(June 12, 2014)**

**Call to Order**

**Chairman Scott Kettelle called the June 12th meeting of the Exeter Fire District to order at 7:22pm. Commissioners Scott Kettelle, Patricia Whitford, Charles Franklin, Andrew Slater, Kevin Rooney and Bill Nievera were present. District treasurer Pauline MacDonald as well as solicitor Peter Ruggiero and Rescue Chief Tom Lawrence were also present. There were 3 members of the public in attendance.**

#### **Public Comment**

**There was no public comment.**

#### **Treasurer's Report**

**Ms. MacDonald reported on the status of collections to date. She reported that the beginning balance in the district accounts was \$437,519.36 as of April 26th. Activity within the accounts brings the balance to \$486,598.49 as of May 27th. Mr. Nievera has reviewed the reconciliation and is satisfied with its accuracy. Mr. Nievera moved (Mr. Rooney second) accepting the report of the treasurer. The motion carried unanimously.**

#### **Approval of Minutes**

**Ms. Whitford moved (Mr. Rooney second) accepting the minutes of the 05/08, 05/22 and 06/05 meetings. This motion included the acceptance of the executive session minutes of meetings held on 05/08 and 06/05. The motion carried unanimously.**

## **Communications**

**Mr. Nievera reported that all operational mail has been given to the treasurer for her action.**

## **Old Business**

**Mr. Nievera read the report of the collector covering abatements and collections to date. The report also indicated a relatively uneventful tax sale. Mr. Nievera then moved (Mr. Rooney second) increasing the hourly rate of pay for the collector by 3% (the amount budgeted). With a minimum of discussion the motion carried unanimously.**

## **New Business**

**Mr. Rooney reported that the hiring committee had conducted some good interviews of some impressive candidates. And that work continues on the loans to be taken over by the fire district.**

**Our legislation has been passed out of the House and Senate and is scheduled to be voted upon on June 16th.**

**Mr. Kettelle reported that the license applications have been found to be in order and should not be problematic. The DOH indicated that, if necessary, a temporary license to operate could and will be issued to our organization.**

**Mr. Slater reported that R-1 had a blown head gasket and it would require between \$4,000 and \$5,000 to repair. He is attempting to have the vehicle back in service by July 1.**

**After a short discussion Mr. Nievera moved (Mr. Slater second) allowing Mr. Kettelle to authorize the sum of \$100,000 to open four accounts at the Greenwood Trust for the new EMS service. The motion passed unanimously. Mr. Nievera will deliver the paperwork to Mr. D'Orsi. Mr. Kettelle also reports that Mr. D'Orsi is moving ahead with the financials for the EMS division.**

**Chief Lawrence reported that our medical director is Dr. Dinwitty.**

**Mr. Rooney is reaching out to three payroll companies for our payroll. He is also researching retirement type accounts for new employees as part of the payroll package. Additionally, he is researching health care information to be offered to new hires.**

**Chief Lawrence will meet with (acting) Chief Kliever to review the records contained within the rescue bldg. and inspect the three vehicles at his earliest convenience**

**Mr. Kettelle has designed an emblem and ordered uniforms for the employees.**

**Chief Lawrence will notify the commissioners of his idea for a consent agenda at the next meeting of the commissioners.**

**Mr. Kettelle has ordered and received an "Official Seal" for the EMS**

**division of the fire district. The cost was a one-time charge of \$56.00.**

## **Executive Session**

**Pursuant to RIGL §42-46-4 & 5(a) (2) Potential Litigation (Dissolution of rescue service company) Mr. Nievera moved (Mr. Rooney second) entering into executive session. On a roll call vote, the motion carried unanimously. The board of commissioners entered into executive session at 7:58pm.**

**Mr. Nievera moved (Mr. Kettelle second) returning to open session at 9:27pm. On a roll call vote the motion carried unanimously. Mr. Nievera moved (Ms. Whitford second) sealing the minutes of the executive session. On a roll call vote the motion carried unanimously. Mr. Kettelle announced that there were no votes taken in the executive session.**

## **Next Meeting**

**The next scheduled meeting of the Board of Commissioners will be held on June 19, 2014. The meeting will be held in the meeting room of EVFC #2 on Nooseneck Hill Rd. and will begin at 7:00pm.**

**Additionally, there will be a meeting of the hiring sub-committee to interview prospective candidates for the posted EMT positions in the new rescue service. That meeting will be held on Saturday morning, 06/14 at 8:00am. That meeting will also be held at station #2.**

## **Adjournment**

**Mr. Nievera moved (Mr. Rooney second) adjournment at 9:28pm.  
The motion carried unanimously.**

**Respectfully Submitted,**

**Bill Nievera, Clerk  
Exeter Fire District**